Referee Statement: Certification Application Verification

As part of the certification process, information supplied by the applicant must be verified by a referee. The referee must confirm that the applicant holds a suitable academic qualification, possesses the required engineering experience, demonstrates the attributes and aptitudes required of a certified inspector within the scope applied for, and has been appropriately trained in the inspection activities within the discipline(s) for which certification is sought.

CBIP must be satisfied that the referee attesting to the applicant's experience is appropriately qualified to do so and is able to verify the accuracy of the applicant's statements.

This statement must be submitted with the application form and all required supporting documentation.

Referee Declaration

I, _____ (full name), declare that I have knowledge of the work activities of _____ (the applicant) and am suitably qualified and authorised to provide this attestation in support of the application for _____ (name of certification).

Referee Details

Name		Company/Employer	
Position		Phone contact	
Relationship to applicant			

Training Declaration

By completing this form as the applicant's referee, I confirm the following (tick the applicable option(s)):

☐ **WorkSafe NZ Approved Effective Supervision Scheme**

The applicant has been trained under a WorkSafe NZ approved Effective Supervision Scheme.

I attest that the applicant has been exposed to a variety of inspection methods involving a range of equipment, from basic to complex, and has progressed to the highest supervision level where the applicant has carried out inspections independently and prepared inspection reports under minimal supervision.

☐ **Employer QMS Training Scheme**

The applicant has been trained under the employer's internal Quality Management System (QMS) training scheme.

I attest that the applicant has completed structured training in the discipline applied for and has reached a level of competency that enables them to undertake the CBIP examinations.

☐ **Post-Examination Experience**

The applicant has completed the required post-examination field experience hours.

I attest that the applicant has completed the required number of field experience hours in the discipline applied for and is supplying written evidence of this experience.

Attestation

As the referee for the applicant named above, I declare that the information provided in this statement is true and correct to the best of my knowledge.

I understand that providing false, misleading, or incomplete information, or failing to disclose relevant information, may constitute an offence under New Zealand legislation and may result in legal proceedings.

I acknowledge that this declaration may be signed electronically and that such signature is binding.

Referee Name (print): _____

Signature: _____ **Date:** _____

DRAFT