

## Code of Professional Conduct

CBIP's Governance Board, via its Constitution, has adopted this Code of Professional Conduct (Code of Conduct). The Code of Conduct is aligned to relevant legislation and industry regulations including the Health and Safety at Work Act 2015 and the Health and Safety in Employment (Pressure Equipment, Cranes and Passenger Ropeways) Regulations 1999, referred to as PECPR Regulations. The Code of Conduct is published on CBIP's Website and will be managed in accordance with CBIP's Constitution.

All CBIP members are required to:

1. read the Code of Conduct
2. acknowledge full understanding of the Code of Conduct by signing, and
3. abide by the Code of Conduct.

As a CBIP member, you agree to:

1. take all reasonable steps to safeguard the safety and health of the public and persons in the vicinity of your work in the performance of your professional duties.
2. be professional, honest, and factual in actions and manner when:
  - i. representing your skills, expertise, and certifications
  - ii. carrying out inspection
  - iii. obtaining inspection results
  - iv. verifying and interpreting information
  - v. reporting findings
  - vi. recommending the issuing of statutory certificates (PECPR Regulations)
  - vii. issuing non-statutory certificates (non-PECPR Regulations).
3. act with integrity and perform your duties as a member and certificate holder to the high standards expected of a professional.
4. not knowingly prepare or make or issue any statement, report or information which is false, incorrect, misleading, or open to misconstruction by reason of misstatement, omission, or suppression of a material fact or otherwise.
5. not provide any statement regarding CBIP or certification that has not been authorised by CBIP.
6. set a good example and uphold the reputation of CBIP and the industrial inspection and non-destructive testing profession.
7. not engage in conduct which may discredit CBIP or the inspection industries.
8. comply with the requirements of the relevant certification scheme by only performing services within the scope of your certification and only make claims with respect to the scope and status for which certification has been granted.
9. not divulge without authority, or use improperly, information received during any assignment or engagement, including any work undertaken for CBIP or on CBIP's behalf.

10. treat others fairly and with respect.
11. neither directly nor indirectly through any actions or omissions, behave in a way that discredits or undermines the professional or personal reputation of another member, another Certificate holder, or an allied professional person.
12. maintain knowledge of and not knowingly violate laws, rules, regulations, codes, and standards applicable to industrial inspection and non-destructive testing; and report any illegal or unethical conduct in violation of this clause to the industry Regulator, as appropriate.
13. not act, whether for remuneration or other consideration, for more than one party in respect of any work without the specific consent of all the parties concerned.
14. disclose to your employer and/or your client any actual or potential conflict of interest, i.e. any financial or other interest that is likely to affect your judgement or could be interpreted as such.
15. inform CBIP without delay, of matters that can affect your capability to continue to fulfil Competence Certification requirements.
16. stop using any reference to CBIP or certification if your certification is suspended or withdrawn and destroy the electronic version of certificates. Note: Where certification is suspended or withdrawn, CBIP removes certification status from the register of certified inspectors.

